

8th June 2021

Dear Parent/Carer

Internal Examinations next week

Please be aware that internal exams are taking place from **Monday 14th June - Wednesday 16th June**

During this period there will be **no lessons for students taking A Levels, Criminology or Applied Psychology.**

All other BTEC lessons continue as normal.

Students taking a double BTEC with an A Level can take study leave for the morning of an afternoon exam. On any other day they should attend lessons as normal/should return to lessons following an exam.

Full details of the arrangements and procedures for internal examinations have been sent to students. It is the student's responsibility to ensure they are familiar with the exam regulations and the details of their exam timetables. Guidance regarding Covid related absence in this period has been sent to students - **students must not attend College for an exam if they or a member of their household is symptomatic or if they have been asked to isolate.**

If you have any questions or concerns please contact your child's progress tutor.

Emma Soper
Assistant Principal