



CONNELL

CO-OP COLLEGE

30th April 2021

Dear Parents, Carers and Students,

We are now at the end of our first week of internal assessments which will be used to support Teacher Assessed Grades. I would like to take this opportunity to say 'well done' to all our students. We know this can be an anxious time for them. Parents and Carers, if you have a concern about your son or daughter please contact their progress tutor via email.

I have attached the [latest guidance on the arrangements for Teacher Assessed Grades](#) this summer. I will draw your attention to the following key points

Results - will be issued on Thursday 12th August electronically to students via their personal email address.

Process for awarding Grades: Teachers are able to let you know what evidence they are using to base your grades on and how you have performed in those assessments **but not your final grade.**

If you ask your teachers about your final grade or try to have a conversation with them that could be seen as 'applying pressure' or trying to compromise the integrity of the process, then you could be reported for malpractice and have your qualification denied.

Appeals: There will be an appeals process but the guidelines have not yet been fully published, we will share these with you when they become available.

Arrangements for leavers: Once you have completed all of your assignments and signed your student declaration you will have officially finished College. Each teacher will tell you when you have finished their course and you can stop attending - this will be different for different courses. You will be invited back into College in June so you can have feedback on the assessments that you have taken in these final weeks as we won't be able to mark them and return them to you before you finish.

Please ensure you take copies of any learning materials or work you may need from your google drive and email account as these will be disabled in June. It is your responsibility to do this in good time.

If you need any support with planning your next steps after College, please contact your progress tutor who can direct you to our careers support resources or, where necessary, arrange an appointment with the careers advisor.

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301 Alan Turing Way, Manchester, M11 3BS
www.connell.ac.uk
0161 231 9200



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On behalf of all the staff, I would like to wish you the very best for these final weeks of College and your future plans, wherever they take you.

Yours faithfully,

Emma Soper
Assistant Principal Curriculum and Quality